

May 19, 2021
National FOIA Office
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW (2310A)
Washington, DC 20460

Re: Freedom of Information Act Request

Dear Sir or Madam:

Pursuant to the Freedom of Information Act (FOIA), 5 U.S.C. 552, I am requesting copies of materials related to the publication of the following report overseen by the Environmental Protection Agency's (EPA) Project Office in 1986:

- **EPA Workshop on Global Atmospheric Change and EPA Planning (December 1986) (EPA-600/S9-86/016)**

Attached to this request is a title page of this publication, for reference. While I possess a copy of this report in full, I am seeking any and all communications associated with the preparation of the report. Interagency or intra-agency communications that show why the report topic was selected for study by the EPA or its subcommittee, as well as analyses, assessments, meetings, presentations, studies, and working papers related to the report would be responsive to my request.

The report was authored by Harvey E. Jeffries and developed by the EPA Atmospheric Sciences and Research Laboratory at Research Triangle Park, North Carolina. This lab is now denoted as the EPA Center for Environmental Measuring and Modeling (CEMM), Atmospheric and Environmental Systems Modeling Division, which may have inherited and currently retain responsive records. I request that the agency contact CEMM staff and inquire about any responsive records they may maintain.

The report itself provides a project summary of a workshop, which was organized to bring together EPA research and policy personnel and climate researchers. The goal of this workshop was to evaluate impacts of global climate change, and assess policy options to mitigate greenhouse gas emissions and global warming. Non-EPA climate researchers presented eight technical papers, which detailed the state of the science on climate change. Additionally, a panel of policymakers and scientists discussed the impact of projected climate changes on EPA planning and brought forth recommendations on how to respond to such issues.

As part of this request, and in addition to searches of potentially responsive records held at the EPA, I am requesting also that certain, specific records accessions of the Washington National Records Center (WNRC), Suitland, Maryland, or at any regional Federal Records Center (FRC) be searched for any information responsive to the request. I have listed these accessions in three attachments to this

request. Correspondence accessions are listed in Attachment A, policy accessions are listed in Attachment B, and studies accessions are listed in Attachment C.

I request as well that I be provided with copies of the official Records Transmittal Forms (SF-135s) associated with each of the accessions listed in Attachment A, Attachment B, and Attachment C. My review of such forms may assist in identifying clearly responsive materials; I am happy to work with agency FOIA staff to perform this task. Under normal circumstances, we would visit the WNRC in Suitland to collect these forms. Given its current closure to the public, however, I ask that the agency retrieve the SF-135s and send them to me remotely.

For reference, I have also attached EPA retention schedules N1-412-87-004 as Attachment D and N1-412-94-006 as Attachment E. The retention schedule labeled as Attachment D relates to the EPA's Office of Policy, Planning, and Evaluation subdivision records. Titled the "Planning and Evaluation and Program Reporting Records," this schedule includes correspondence and speeches-related files, program development, evaluation, and management files, interagency and intra-agency report files, and study contract-related files, among others. The retention schedule labeled as Attachment E relates to various subdivisions within the EPA. In particular, it includes all program development files and regional program operations oversight and coordination files. I ask that the record series listed in these documents, and held by the EPA in its headquarters or regional offices or under agency control at any records centers, be searched as well for responsive documents.

To the extent that any relevant documents are classified, I request that they be declassified and/or sanitized for our review. If there are classified documents that cannot be declassified and/or sanitized, I request that you identify any and all such documents by listing date, author, recipient(s) and unclassified subject matter. I would also appreciate receiving any materials that can be released as soon as possible, rather than waiting for all responsive documents to clear the review process.

History Associates agrees to pay all reasonable and standard processing fees authorized by 5 U.S.C. 552(a)(4)(A) and the applicable regulations up to \$250. Should the fees exceed this amount, please call me with an estimate of the total costs in order that specific expenditures beyond \$250 can be authorized.

Should you have any questions or concerns regarding this request, please contact me at (301)-279-9697 or via email to ksilvi@historyassociates.com.

Sincerely,



Kimberly Silvi